

# TRIPPLICATE PRESCRIPTIONS



In the state of Texas, prescriptions for controlled substances are monitored by the Texas Department of Public Safety (DPS). These prescriptions are written on special prescription pads (often called “triplicates”). Common medications that fall under these guidelines include stimulants used to treat ADD and ADHD, and certain kinds of pain medications.

## Guidelines for refilling these prescriptions:

- These medications may NOT be called in to the pharmacy. They can ONLY be filled with a hand-written paper prescription, signed by a physician.
- These prescriptions must be filled within 21 days of the date written.
- Please call during normal office hours (512-628-1850) for a refill every month. Our office is unable to provide triplicate prescriptions after hours, on holidays, or on the weekend. Do NOT use the emergency Medlink number to request triplicate refills during after hours or weekends.
- When leaving a message, please leave the following information.
  - Your child’s name, including the spelling
  - Your child’s date of birth
  - The name and dosage of the medication that you are requesting
  - Include how well, or not, your child is doing on this medication
  - Please indicate whether you will be picking up the prescription (and specify which office location) or if you want it to be mailed.
  - Be VERY SPECIFIC if having your prescription mailed and be sure to leave your address

**NOTE: Failure to leave any of the above information may delay the readiness of your child’s prescription.**

- Triplicate prescriptions must be hand-written, and cannot be called into your pharmacy.
- Refills are not allowed on triplicate prescriptions. Some insurance companies will allow a 90 day supply, but you will need to contact them for this information. If your child is on a stable dose of medication, a 90 day supply may be appropriate.
- DO NOT DESTROY any triplicate prescriptions for any reason. These are regulated by Texas Department of Public Safety (DPS). Every triplicate must be accounted for and reported. If you decide not to use a prescription, please mail it to the office or drop it off. Failure to do so may result in the decision not to provide further triplicate prescriptions to your child.
- DO NOT LOSE your triplicate prescription. Please drop it off immediately at the pharmacy, or store in a safe, secure place until you are able to do so. If you lose a prescription, a report must be filled out through our office. Failure to report and document lost prescriptions may result in the decision not to provide further triplicate prescriptions to your child.
- Allow at least 2 days from the time you call to pick-up the prescription at our main office and 7 days for mailing. If you wish to pick up the prescription at one of our outlying offices (Round Rock or Far West) this may also cause a delay in availability.
- You must provide a valid ID and a signature is required when picking up a triplicate prescription.

